

## **Executive Cabinet**

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

### **General Report of the Meeting Held on 23 February 2023**

#### **Revenue Budget Monitoring Q3**

2. Councillor Peter Wilson, Executive Member for Resources presented the report of the Director of Finance which set out the revenue and reserves forecast for 2022/23 for the Council based on the position as at 31 December 2022.
3. In summary, there was a forecast underspend of £0.273m, however as previously reported, the £0.597m unfunded cost pressure in respect of the 22/23 pay award, i.e. the cost over and above the 2% budgeted pay award, had resulted in a forecast overspend of £0.324m. The Council's Medium-Term Financial Strategy recommended that General Reserves are maintained at a minimum of £4.0m to mitigate against any unforeseen financial risks that may present in the future. The forecast level of general fund balances at 31 March 2023, based on the above, would be £3.816m. We approved the recommendations within the report.

#### **Capital and Balance Sheet Monitoring Report Q3**

4. Councillor Peter Wilson, Executive Member for Resources presented the report of the Director of Finance which set out the financial position of the Council in respect of the capital programme at 31 December 2022, highlighting key issues and explaining key variances, and provided an overview of various elements of the Council's Balance Sheet at 31 December 2022.
5. The capital budget for 2022/23 was set at £24.2m at Council in February 2022. This was increased following approval of the 2021/22 outturn to £32.2m, then further amended in the Capital Monitoring Report as at 31 July 2022 to £27.6m. This was then reduced to £25.5m in the Quarter 2 Capital Monitoring report, approved at Executive Cabinet in November 2022. Following the changes detailed in the report, the total programme for 22/23 stands at £15.8m.
6. We noted the revised capital programme to include an increase of £2m for the purchase of affordable housing and £14k for the play and open space at Longfield Avenue. A re-profiling of budgets between 2022/23 and 2023/24 had been undertaken and the total movement of budgets from 2022/23 amounts to £11.663m. As at 31 December, the actual capital expenditure across the programme was £9.763m, which represented 61% of the total forecast programme spend for 22/23. We approved the recommendations within the report.

#### **Quarter Three Performance Monitoring Report 2022/23**

7. Councillor Peter Wilson, Executive Member for Resources presented the report of the Director of Change and Delivery which set out the performance against the delivery of the Corporate Strategy and key performance indicators during the third quarter of 2022/23, covering 1 October 2022 to 31 December 2022.
8. The overall performance of key projects was excellent with 12 (85%) rated as complete or green and two (15%) rated as amber. Action plans for those projects rated amber were set out within the report. Performance of the Corporate Strategy indicators and key service delivery measures continued to be closely monitored, with 85% of Corporate

Strategy measures and 86% of key service delivery measures performing on or above target or within the 5% threshold.

9. We recognised that the development at Tatton Gardens was almost complete and it was hoped that residents would be ready to move in soon. We noted the report.

### **2023/24 Holiday Activity and Food Programme (HAF)**

10. Councillor Peter Wilson, Executive Member for Resources presented the report of the Director of Communities on behalf of Councillor Bev Murray, Executive Member for Early Intervention. The report provided an update on delivery of Holiday Activity and Food programme (HAF) 2022 over the Easter, Summer and Christmas school holiday periods. The report also provided details of the Holiday Activity Programme for 2023 and proposed delivery and sought approval to receive funding of £288,622 from LCC and undertake the delivery of HAF 2023 using the identified delivery model.
11. LCC approached Chorley Council to deliver the HAF 2023 programme following the successful completion of delivery of HAF 2022. The delivery for 2023 would follow a similar model as last year and utilise our key local delivery partners within Chorley. Lessons learned would be implemented to build on the successes of 2022.
12. Chorley has 2588 children aged 4-16 receiving free school meals. The programme will help address child food poverty during the school holidays and help support many families who struggle during this time.
13. We noted the strong links with Chorley Inspire Youth Zone, who had been key to the successful delivery of the previous programmes, and it was recommended to continue with their commission for 2023. We thanked the Communities Team for all the work delivered over the last couple of years with Covid-19 and the cost of living crisis.
14. Following discussion, it was agreed that a list of all schools included in the scheme would be sent out to all members. We were encouraged to provide information on potential schools to be involved in the scheme in their specific wards to ensure the council are targeting the right areas with the highest number of children in need of free school meals. Officers would also write back out to schools as well as working with members and the Youth Zone. We approved the recommendations within the report.

### **Executive Cabinet Response to the Overview and Scrutiny Task Group on Select Move**

15. Councillor Terry Howarth, Executive Member for Resources presented the report of the Director of Communities which outlined the response to the recommendations of the Task Group for Select Move and provided a final update to implement and action the 18 recommendations made by the overview and Scrutiny Task Group.
16. The Overview and Scrutiny Committee commissioned the Select Move Task Group which commenced in December 2021. The final report of the task group, which was received by Executive Cabinet on 10 November 2022, made 18 recommendations for action, some of which had been addressed as part of Select Move Policy review. The Select Move Partnership was in the process of reviewing the Allocations Policy and the recommendations of the Task group made a very valuable contribution to this review.
17. We noted an amendment to recommendation 6 which would consult on the reduction to refuse two reasonable offers rather than three refusals on reasonable offers. Recommendation 16 would also include the Select Move Coordinator in addition to the Housing Solutions Manager.

18. We thanked Councillor June Molyneaux as Chair of the Task group, as well as all the members involved for their thorough review. We approved the recommendations within the Task Group report.

#### **Renewal of Lease - 1, 2 and 7 Flat Iron Parade - Poundland**

19. Councillor Peter Wilson, Executive Member for Resources presented the confidential report of the Director of Commercial Services which sought authorisation for the grant of a new lease of Units 1 and 2 Market Walk and Unit 7 Flat Iron Parade to Poundland Ltd. subject to terms provisionally agreed in conjunction with the Council's Consultant Surveyor, as set out in the report. We approved the recommendations within the report.

#### **Renewal of Lease - MSU 3 Market Walk – Iceland**

20. Councillor Peter Wilson, Executive Member for Resources presented the confidential report of the Director of Commercial Services which sought authorisation for the grant of a new lease of Unit MSU 3 Market Walk to Iceland Foods Ltd. subject to terms provisionally agreed by the Council's Consultant Surveyor, detailed in the report. We approved the recommendations within the report.

#### **Terms Agreed - Units 3 and 4 Market Walk - Shoe Zone**

21. Councillor Peter Wilson, Executive Member for Resources presented the confidential report of the Director of Commercial Services which sought authorisation for the grant of a new lease of Units 3-4 Market Walk to Shoe Zone Ltd. subject to terms provisionally agreed by the Council's Consultant Surveyor, detailed in Appendix A. We approved the recommendations within the report.

#### **Grant of Lease - Unit 4b/5 Flat Iron Parade Market Walk**

22. Councillor Peter Wilson, Executive Member for Resources presented the confidential report of the Director of Commercial Services which outlined and sought approval on the terms provisionally agreed for the grant of a 15-year lease of Unit 4b/5 Market Walk Extension. We approved the recommendations within the report.

#### **General Report of the Meeting Held on 30 March 2023**

##### **Permission to Consult on the Revised Private Sector Housing Assistance Policy**

23. Councillor Terry Howarth, Executive Member for Homes and Housing presented the report of the Director of Communities which sought permission from Executive Cabinet to consult on the revised draft Private Sector Housing Assistance Policy, with a view to adopting the revised policy with effect from July 2023. The report also outlined the reasons for the key recommended changes in the revised draft Private Sector Housing Assistance Policy.
24. We noted that the draft revised policy had been compiled following publication of updated Government guidance to Local Authorities on the delivery of the Disabled Facilities Grant (DFG). Any minor changes to the policy after the consultation period would be considered and approved through delegation to the Executive Member (Homes and Housing).
25. We considered the key policy proposals which were set out in the report, including differences with the proposals and the relevant clause in the existing policy as well as an explanation as to why the item was being recommended. Several new proposed services such as Hospital Discharge Grants, Dementia Grants, Affordable Warmth

Assistance and conversion of the DFG referral to Chorley Adaption Grants (CAG) referral were also included.

26. The appointment of an Occupational Therapist within the Home Improvement Agency (HIA) team was also proposed. This option would be addressed in more detail as an item at a future Executive Cabinet meeting, however we supported this inclusion. We recognised the importance of this work and welcomed the proposals. We approved the recommendations within the report.

### **Business Energy and Road to Net Zero Support Scheme**

27. I presented the confidential report of the Director of Change and Delivery which sought approval for a Business Energy and Road to Net Zero Support scheme for Chorley Businesses. We approved the recommendations in the report.

### **Bus Shelters**

28. I presented the confidential report of the Director of Customer and Digital on behalf of Councillor Peter Wilson, Executive Member for Resources which outlined the proposals for a five-year replacement program for the Council bus shelter stock, design and procurement route for approval.
29. We recognised the importance of these improvement works to maintain the successful use of the borough's bus routes. We approved the recommendations in the report.

### **Unit 28 and 29 Market Walk – Renewal of Lease to Ryman Group Limited**

30. I presented the confidential report of the Director of Commercial Services on behalf of Councillor Peter Wilson, Executive Member for Resources which sought Member authorisation for the grant of a new lease of Units 28-29, Market Walk to Ryman Group Ltd. subject to terms provisionally agreed by the Council's Consultant Surveyor as detailed in this report. We approved the recommendations in the report.

### **OSSRA Update – Gillett Playing Fields and Jubilee Playing Fields**

31. Councillor Alistair Morwood, Executive Member for Planning and Development presented the confidential report of the Chief Executive which updated the Executive Cabinet on the funding currently available and the site development proposals for both Gillett Playing Fields and Jubilee Playing Fields.
32. We supported the proposals and noted the following errors in the report which were verbally rectified:
  - a) The £73k allocated from the Letherlands Farm development was located in Chorley North East ward, not Buckshaw and Whittle.
  - b) The £1,599 allocated from Guildford Avenue was in Chorley North and Astley ward, not Chorley North East.

### **Recommendations**

33. To note the report.

Councillor Alistair Bradley  
Executive Leader

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